

Return of Organization Exempt From Income Tax — sample for 2023

Larkspur Family Counseling · EIN 00-0000005 · calendar year 2023 · 501(c)(3) public charity (sample)

What this document is

A sample that follows the shape of a Form 990 so that a demonstration website has something real-looking to publish. The organization, the people and every figure are invented; an EIN beginning 00 cannot belong to any real organization. It is not a filing, was never filed, and must not be presented as one. It contains no information about any client, because there are none.

PART I · SUMMARY

LINE		PRIOR YEAR	CURRENT YEAR
8	Contributions and grants (foundations, individuals)	—	\$127,000
8	Government grants (county behavioral-health contract)	—	\$132,000
9	Program service revenue (client fees and insurance, net of \$49,000 fee fund)	—	\$271,000
11	Other revenue	—	\$20,000
12	Total revenue	—	\$550,000
15	Salaries, other compensation, employee benefits and contracted counselors	—	\$377,000
17	Other expenses (the office, insurance, the practice platform, administration, fundraising, training)	—	\$170,000
18	Total expenses	—	\$547,000
20	Net assets, beginning of year		\$127,300
22	Net assets, end of year		\$130,300

Client fees and insurance were 49% of revenue and the county contract 24%. Counseling staff and contractors were 69% of expenses. The fee fund reduced fee revenue by \$49,000, so that nobody was turned away for money.

Part IX · Statement of functional expenses — sample for 2023

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	TOTAL PROGRAMMANAGEMENTFUNDRAISING			
Counseling staff, contracted counselors, the intake coordinator and the clinical director's clinical time	\$377,000	\$350,600.0	\$26,400.0	—
The office — rent, insurance, the practice platform, phones	\$81,000	\$64,800.0	\$16,200.0	—
Administration — the office manager, bookkeeping, the review	\$57,000	—	\$57,000	—
Fundraising — grant writing, the spring letter, printing	\$17,000	—	—	\$17,000
Training and clinical supervision	\$15,000	\$15,000	—	—
Total functional expenses	\$547,000			

PART VII · COMPENSATION (SAMPLE)

Two staff counselors, four contracted counselors, a clinical director, an intake coordinator and a part-time office manager. The nine board members are volunteers and receive nothing. Names are omitted from this sample because every person connected with this organization is invented.

Part III · Program service accomplishments — sample for 2023

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MISSION

Counseling for people and families in Larkspur County, whatever they can pay, from licensed counselors, with the wait and the fee posted in public.

PROGRAM 1 · COUNSELING

Individual, couples and family counseling on a sliding fee from \$30 to \$140 a session. In 2023, 398 people and families were seen in 5,300 sessions; the median wait from a first call to a first session was 19 days; half of sessions were billed below cost and the fee fund covered \$49,000. The center publishes how each number is counted and makes no outcome claims.

PROGRAM 2 · GROUPS

Parenting, grief, teen anxiety skills, DBT skills and a Spanish-language parenting group, each with its state (open, waitlist, full) posted on the website and edited by staff.

PROGRAM 3 · SHORT-TERM SUPPORT

Up to six sessions, no diagnosis, no fee, under the county behavioral-health contract, for a hard month.

COUNSELORS

5 licensed counselors, each listed publicly with licence type and number as the state advertising rule requires, with languages and whether they are taking new clients.

PUBLIC DISCLOSURE

The three most recent returns and the exemption letter are published on the center's website and available on request. The center reports the rule; it does not advise on it.